

Santa Cruz County
Name of LGA

FY 23/24 Q1
Fiscal Year & Quarter

Public Guardian's Office
Name of Claiming Unit

9
Number of Staff

1400 Emeline Avenue, Santa Cruz, CA 95060
Address

Nikki Yates
Contact Person

831-515-2873/831-454-4686
Phone Number

Description of Claiming Unit Functions

The function of the Public Guardian's Office is to assess elderly and incapacitated adults who are referred for conservatorship or representative payee programs, to provide information to such adults, their families or living units concerning public benefits (including health benefits paid for through Medi-Cal) and how to access them, to seek and maintain eligibility for such benefits and to provide access for clients to public and private services of all types. This unit will also claim the cost of MAA claims administration in support of Santa Cruz LGA.

STAFF JOB CLASSIFICATIONS & SUBCONTRACTORS	NUMBER OF STAFF				MEDI-CAL ADMINISTRATIVE ACTIVITY CODE (ENTER NUMBER OF STAFF UNDER EACH ACTIVITY)											
	SPMP	NON-SPMP	DIRECT CHARGE SPMP	DIRECT CHARGE Non-SPMP	4	6	8	10	12	13	15	16	17	18	19	20
Deputy Public Guardian		6			6	6	6				6		6			6
Public Guardian	1	1			2	2	2				1	1	1	1		2
Senior Deputy Public Guardian	1				1	1	1				1	1	1	1	1	
Unit is a County unit.																
Note: uses Actual Client Count (ACC)	2	7														
Discount Method:						ACC					ACC			ACC	ACC	

- CODE 4 = Medi-Cal Outreach
- CODE 6 = Referral, Coordination, and Monitoring of Medi-Cal Services
- CODE 8 = Facilitating Medi-Cal Application
- CODE 10 = Arranging and/or providing Non-Emergency, Non-Medical Transportation to a Medi-Cal covered service
- CODE 12 = Contract Administration (A) for Medi-Cal services specific for Medi-Cal populations
- CODE 13 = Contract Administration (B) for Medi-Cal services specific for Medi-Cal and Non Medi-Cal populations
- CODE 15 = Program Planning and Policy Development (A) (Non-Enhanced) for Medi-Cal services for Medi-Cal clients
- CODE 16 = Program Planning and Policy Development Skilled Professional Medical Personnel (SPMP) (A) (Enhanced) for Medi-Cal services for Medi-Cal clients
- CODE 17 = Program Planning and Policy Development (B) (Non-Enhanced) for Medi-Cal services for Medi-Cal and Non Medi-Cal clients
- CODE 18 = Program Planning and Policy Development Skilled Professional Medical Personnel (SPMP) (B) (Enhanced) for Medi-Cal services for Medi-Cal and Non Medi-Cal clients
- CODE 19 = MAA/TCM Coordination and Claims Administration
- CODE 20 = MAA/TCM Implementation Training

In signing this certification, I certify the information provided herein is true and correct and accurately reflects the performance of the County-Based Medi-Cal Administrative Activities (CMAA) described in this CUFG and on the Comprehensive Claiming Unit Grid (CCUG). I also certify that invoices submitted to the state Department of Health Care Services for reimbursement shall be based on the information included in the CUFG and the CCUG. I confirm that all necessary and appropriate documentation to support the CUFG for all of the staff job classifications included herein is accurate and maintained on file. I understand the claiming unit documents shall be subject to the review and approval of the state Department of Health Care Services and the Centers for Medicare & Medicaid Services. Any knowing misrepresentation of the activities described herein may constitute violation of the Federal False Claims Act.

Nikki Yates
Signature (CMAA LGA Coordinator)

6/15/2023
Date